

# Brookshire Municipal Water District

4004 6<sup>th</sup> St. • PO Box 1850 • Brookshire, TX 77423 • P (281) 375-5010 F (281) 934-4877  
After hours Emergency number ONLY: (281) 375-5000

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## Terms of Service

The Terms of Service, in part, are listed below. For complete terms and conditions, please refer to the

District's Rate Order, a copy of which can be viewed in the District's office.

1. Customer should receive a water bill each month. If you do not receive your water bill, notify the Billing Department at (281)375-5010. **(Failure to receive bill DOES NOT waive past due penalty.)**
2. Estimated Minimum monthly bills are around \$51.05, which includes:
  - (1) \$18.00 minimum for water consumption up to 2,500 gallons;
  - (2) \$19.50 Sewer;
  - (3) \$1.50 for City Admin Fee;
  - (4) \$10.75 for City Garbage-residential;
  - (5) \$0.19 for State Regulatory Fee;
  - (6) \$0.89 for Garbage sales tax; and
  - (7) .22% of consumption for Bluebonnet Groundwater Fee.
3. New Connection or Transfer fee: \$15.00.
4. Deposits are as followed: \$175.00 for Mobile Home (proof of owner/lease agreement is required), \$175.00 for Rental Property (copy of lease/rental agreement is required), and \$100.00 for Homeowner (proof of ownership is required).
5. The deposit is refunded only when the service has been disconnected and finalized. Remaining Deposit will be applied to Disconnect fee & Final Bill. No interest will be paid on the deposit.
6. Water Bills are mailed on the **1<sup>st</sup> of each month**. Bills are due upon receipt and become delinquent if not paid, in full, on or before the **16<sup>th</sup> of each month**. On the **17<sup>th</sup>**, a **10% penalty** is added to the account. On the **24<sup>th</sup> of each month** a second notice is mailed out and a **\$5.00 penalty** is added to the account. The second notice will state the amount due and give a final date to pay in order to avoid an additional **\$70.00 fee** and disconnection of service. Service will not be restored until the bill is paid in full, including all fees.
7. Disconnect fee: \$15.00.  
**Penalties will apply regardless of failure to receive a bill or second notice.**
8. A fee of \$50.00 will be assessed on ALL payments returned to the District. Payment items returned for any reason (NSF, Closed Account, etc.) **MUST** be paid for by money order or cash.
9. If the service address has been **disconnected**, according to our records for longer than one (1) year, an \$85.00(single family) / \$150.00 (all other) CSI/Reconnection fee must be paid along with service deposit before service will be connected. **FEES ARE NOT PART OF THE DEPOSIT AND ARE NOT REFUNDABLE.**
10. Payments may be made by the following methods; **Cash, Check, Money Order, Credit Card and Online:**
  - a. Regular mail should be sent to PO Box 1850, Brookshire, TX 77423(Check or Money Order, **NO CASH!**)

- b. After hours/Night depository, accessible 24 hours a day. Located adjacent to the front door of the District's Office on 4004 6<sup>th</sup> St., Brookshire, TX 77423. Payments deposited after 4:30 p.m. will not be posted until the next business day. (Check or Money Order, **NO CASH!**)
- c. Lobby or Walk-in is open from 8:30 a.m. to 4:30 p.m. Closed for Lunch from 12p.m. to 1 p.m., Monday through Friday, except designated holidays.
- d. Online-<http://www.brookshiremwd1.org/>

11. Customers are responsible for repairing any leaks on the customer's side of the meter and any water loss thereto.
12. Customers are responsible for repairing any and all sewer taps, leaks and stoppages.
13. Customers are required to inform the District in writing of any change from your original Application for Service including but not limited to the following ( water consumption, use of Building, and type of wastewater discharge into the District system )
14. Prior to any connection to the District's water and wastewater system, an application for a plumbing permit must be pulled with The City of Brookshire. The final inspection documents must be submitted to the Brookshire MWD Administrative Office prior to making the connection into the District's system

**\*\*\* We look forward in serving you if you have any questions, Please feel free to call us at (281)375-5010\*\*\***

I \_\_\_\_\_, have read and understand this agreement, and  
I accept terms and conditions.

\_\_\_\_\_  
SERVICE ADDRESS /DIRECCION

\_\_\_\_\_  
APPLICANT'S SIGNATURE / FIRMA

\_\_\_\_\_  
DATE /FECHA