

BROOKSHIRE MUNICIPAL WATER DISTRICT
MINUTES OF BOARD OF DIRECTORS SPECIAL MEETING

April 29, 2021

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in special session on the 29th day of April, 2021, at 6:00 p.m., in the meeting room of the District, 4004 6th Street, Brookshire, Texas and via telephone conference call pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas (the "Governor") in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic ("COVID-19") poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas; whereupon the roll was called of the members of the Board, to-wit:

Stephanie Green	President/Investment Officer
LaKethia Connor	Vice President
Shirley Williams	Secretary
Havanaugh Glover	Assistant Secretary
Michael Whitaker, Jr.	Director

All members of the Board were present, with Director Glover attending via telephone conference call, thus constituting a quorum. Also attending were Tonya Pierre ("General Manager"); and Monica A. Garza, attorney, of Radcliffe Bobbitt Adams Polley PLLC ("Attorney" or "RBAP"). Also attending via telephone conference call were Dr. Herman Clay, PhD ("Engineer"); James Weishuhn of Weishuhn Engineering, Inc. ("Weishuhn"); John Taylor of Municipal Operations and Consulting, Inc. ("Operator" or "MOC"); and Andy Grieve of G-Tech Innovation Centre ("G-Tech").

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 6:02 p.m. and declared it open for such business as may regularly come before it.

1. Public Comment.

The President then opened the meeting to public comment. There being no public comments, the President directed the Board to proceed with the agenda.

2. Discuss Conversion to a Municipal Utility District ("MUD").

Discussion then ensued regarding conversion of the District from a water control and improvement district to a MUD. Ms. Garza explained that such conversion would enable the District to enter into agreements with developers to designate such tracts as defined areas, and that such designation allows for the separate taxation of the defined area that is necessary to provide for reimbursement. Director Green requested that the Directors submit any questions to RBAP regarding conversion, and further requested that the Attorney prepare a memorandum in

a question/answer format in order to address the Board's questions regarding conversion once the Board has provided RBAP with such questions.

3. Update on Capital Improvement Plan ("CIP").

Discussion next ensued regarding the District's updated CIP. Director Whitaker stated that the bar screen at the District's wastewater treatment plant ("WWTP") is difficult for the Operator to access and clean and suggested that the District budget for a bar screen with automatic cleaning capabilities.

In response to a question from Director Whitaker regarding replacement of the pumps at the Stella Road Lift Station, Mr. Taylor stated the price reflected in the CIP is based upon a recently replaced pump at another location.

Mrs. Pierre reported that the ladder at the WWTP needs to be repaired and stated that she will obtain quotes for such repair.

Director Conner reminded the Board that the City of Brookshire (the "City") applied for a grant through the Texas Community Development Block Grant Program for the purpose of improving water and wastewater facilities, and that if awarded such grant, the City offered to provide \$295,000.00 of such funds to the District.

In response to a question from Director Whitaker regarding the District's clarifiers, Mr. Taylor explained that replacement of a clarifier is costly and would likely have to be paid through bond funds. Director Whitaker stated that repair and replacement of the District's clarifiers should be included on the CIP.

Director Green requested that the CIP be updated to include funds budgeted for the repainting of 25 of the District's fire hydrants per year.

4. Adjournment.

There being no further business to come before the Board, the Board meeting was adjourned at 7:09 p.m.

PASSED, APPROVED and ADOPTED this the 7 day of JUNE, 2021.

Shirley Williams
Secretary, Board of Directors

(DISTRICT SEAL)

