### **BROOKSHIRE MUNICIPAL WATER DISTRICT**

## MINUTES OF BOARD OF DIRECTORS REGULAR MEETING

#### August 3, 2022

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in special session on the 3<sup>rd</sup> day of August, 2022, at 6:00 p.m., in the meeting room of the District, 4004 6<sup>th</sup> Street, Brookshire, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Stephanie Green	President
LaKethia Connor	Vice President
Erin Jackson	Secretary
Shirley Williams	Investment Officer
Vacant	Director

All members of the Board were present, thus constituting a quorum. Also attending were Tonya Pierre ("General Manager"); John Taylor of Municipal Operations and Consulting, Inc. ("Operator" or "MOC"); Steve Haskins of Protocol Bookkeeping, Inc. ("Bookkeeper");

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 6:06 p.m. and declared it open for such business as may regularly come before it.

## 1. Public Comment.

The President then opened the meeting to public comment. There being no public comments, the President directed the Board to proceed with the agenda.

# 2. <u>Review Budget for Fiscal Year Ending ("FYE") August 31, 2023 (the "FYE 2023</u> <u>Budget")</u>.

Mr. Haskins then presented and reviewed with the Board the FYE 2023 Budget and responded to questions from the Board. Steve reviewed the salary line item includes one field full time employee and one full time administrative employee. The Board moved on to discuss a rate increase, John, informed the board that Brookshire does not have a lot of commercials customer so charging \$5.00 for water and \$5.00 for sewer rates will only increase the revenue \$10,000, and leaving the residential customers. John went on the discuss a \$10.00 increase in both water and sewer plus a \$3.00 increase per tier brings the total increase of revenue \$601,500. Tonya recommended adding another tier and changing the rate from 0 to 1,000 out of concern for the seniors. After additional discussion Steve reviewed with the board the rates John proposed for the revenue makes the revenue numbers \$2,751,261. The estimated expenses to 2,507,604 for a net \$243,657 in the positive. A Final review of the budget worksheet to verify all changes to worksheet was made.

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There being no further business to come before the Board, the Board meeting was adjourned at 7:00 p.m.

PASSED, APPROVED and ADOPTED this the 6<sup>th</sup> day of May 2024.



Secretary, Board of Directors

(DISTRICT SEAL)

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