

**BROOKSHIRE MUNICIPAL WATER DISTRICT**  
**MINUTES OF BOARD OF DIRECTORS REGULAR MEETING**

**August 9, 2023**

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in special session on the 9<sup>th</sup> day of August, 2023, at 5:00 p.m., in the meeting room of the District, 4004 6<sup>th</sup> Street, Brookshire, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Stephanie Green	President
LaKethia Connor	Vice President
Erin Jackson	Secretary
Shirley Williams	Investment Officer
<i>Vacant</i>	Director

All members of the Board were present, thus constituting a quorum. Also attending were Tonya Pierre ("General Manager"); Steve Haskins of Protocol Bookkeeping, Inc. ("Bookkeeper"); Willis Holmes, employee of the District; and Meredith C. King, attorney, of Radcliffe Adams Barner PLLC ("Attorney" or "RAB").

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 5:25 p.m. and declared it open for such business as may regularly come before it.

**1. Public Comment.**

The President then opened the meeting to public comment. There being no public comments, the President directed the Board to proceed with the agenda.

**2. Review Budget for Fiscal Year Ending ("FYE") August 31, 2024 (the "FYE 2024 Budget").**

Mr. Haskins then presented and reviewed with the Board the FYE 2024 Budget and responded to questions from the Board. Extensive discussion then ensued regarding various line items contained in such budget and the amount of expenses anticipated to be incurred by the District during the FYE August 31, 2024.

Mr. Holmes entered the meeting at this time.

Next, discussion ensued regarding holding an annual community event at which to distribute information regarding water conservation. Further discussion ensued regarding the cost to host such events.

The Board then considered the necessity of certain repairs to the District's administration building and the cost of same.

Mrs. Pierre next requested that the Board consider increasing the amount of hourly compensation paid to the District's employees. Discussion then ensued regarding the funds contained in the FYE 2024 Budget for such compensation.

Mr. Holmes then presented to the Board the pricing for excavation equipment. Discussion then ensued regarding the funds contained in the FYE 2024 Budget for the purchase and/or rental of such equipment.

There being no further business to come before the Board, the Board meeting was adjourned at 7:17 p.m.

PASSED, APPROVED and ADOPTED this the 11<sup>th</sup> day of September, 2023.

(DISTRICT SEAL)



  
Secretary, Board of Directors