

BROOKSHIRE MUNICIPAL WATER DISTRICT
MINUTES OF BOARD OF DIRECTORS REGULAR MEETING

January 28, 2025

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in regular session on the 28th day of January, 2025, at 6:00 p.m., in the meeting room of the District, 4004 6th Street, Brookshire, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Stephanie Green	President
LaKethia Connor	Vice President
Erin Jackson	Secretary
Shirley Williams	Investment Officer
NaKeshia Barley	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Attending were Tonya Pierre, General Manager of the District; Willis Holmes, Field Staff Supervisor; Rhonda Gideon of Assessments of the Southwest, Inc. ("Tax Assessor/Collector"); and Elliot M. Barner, attorney, of Radcliffe Adams Barner PLLC ("Attorney" or "RAB").

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 6:00 p.m. and declared it open for such business as may regularly come before it.

1. Public Comment

The President first opened the meeting to public comment.

There being no public comments, the President directed the Board to proceed with the agenda.

2. Approve Minutes of Prior Meeting

The Board then considered approval of the minutes from the regular meeting of December 16, 2024. Upon a **motion** by Director Connor, seconded by Director Jackson, after full discussion and with all Directors present voting aye, the Board approved the minutes from the regular meeting of December 16, 2024, as presented.

3. Tax Assessor/Collector's Report

Ms. Gideon then reviewed the Tax Assessor/Collector's Report for the month of December 2024.

Upon a **motion** by Director Connor, seconded by Director Jackson, after full discussion and with all Directors present voting aye, the Board approved the Tax Assessor/Collector's Report, as presented.

4. Approve Resolution for Waller County Hazard Mitigation Plan

Mrs. Pierre presented to the Board a Resolution for the Waller County Hazard Mitigation Plan. A discussion ensued.

Upon a **motion** by Director Jackson, seconded by Director Barley, after full discussion and with all Directors present voting aye, the Board approved the Hazard Mitigation Plan, as presented.

5. General Manager's Report

Mrs. Pierre next presented to the Board the General Manager's Report, a copy of which is available upon request.

Mrs. Pierre then reviewed the Water Leak Repair List (the "Repair List") with the Board. A discussion ensued regarding payment plan options and procedures.

Mrs. Pierre stated that Public Works informed her that there was a leak on Robin Street and explained that people were moving the traffic cones which was causing damage to the vehicles.

Director Connor requested that the District's Front Office Manager, Ms. Ereka Ahmad, determine the ownership of the home that BIG TEX is allegedly operating out of.

6. Director's Report

The Board discussed the Association of Water Board Directors' conference in Austin on January 24 – 25, 2025, and the various seminars attended, including the Bonds 101 Seminar.

Director Jackson requested that the website be reviewed and updated accordingly.

7. Attorney's Report

Mr. Barner then reported that Texas Local Government Code, Sections 203.062 and 403.0241, requires the annual filing of certain financial and tax-related information by all special purpose districts with the Comptroller's Special Purpose District. Mr. Barner noted that such information must be filed with the Comptroller by April 1st of each year.

8. Election Report

Mr. Barner reminded the Board that a proposed special election is scheduled to be held on Saturday, May 3, 2025 (the "Road Facilities Bond Election").

Mr. Barner next reminded the Board that a proposed special election is scheduled to be held on Saturday, May 3, 2025 (the "Bond Election").

Mr. Barner then discussed the appointment of the District's designated agent for the Road Facilities Bond Election and Bond Election and presented the Board with a Notice of Appointment of Designated Agent. Mr. Barner reviewed various administrative election services that RAB provides to the District as its designated agent for elections.

Next, Mr. Barner reminded the Board that a general election and special election were held on Saturday, May 4, 2024 (the "Election"). Mr. Barner then stated that Waller County has not yet provided an invoice to the District for the cost of conducting the Election.

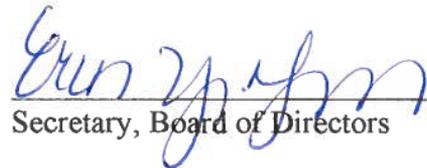
9. Adjournment

There being no further business to come before the Board, the Board meeting was adjourned.

PASSED, APPROVED and ADOPTED this the 18th day of February, 2025.

(DISTRICT SEAL)




Secretary, Board of Directors