

BROOKSHIRE MUNICIPAL WATER DISTRICT
MINUTES OF BOARD OF DIRECTORS SPECIAL MEETING

August 10, 2021

The Board of Directors (the "Board" or "Directors") of Brookshire Municipal Water District (the "District") met in special session on the 10th day of August, 2021, at 5:00 p.m., in the meeting room of the District, 4004 6th Street, Brookshire, Texas and via telephone conference call pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas (the "Governor") in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas; whereupon the roll was called of the members of the Board, to-wit:

Stephanie Green	President/Investment Officer
LaKethia Connor	Vice President
Shirley Williams	Secretary
Havanaugh Glover	Assistant Secretary
Michael Whitaker, Jr.	Director

All members of the Board were present, with Director Glover attending via telephone conference call, thus constituting a quorum. Also attending were Tonya Pierre ("General Manager"); Steve Haskins of Protocol Bookkeeping, Inc. ("Bookkeeper"); and John Taylor of Municipal Operations ("MOC"). Also attending via telephone conference call was Elliot M. Barner, attorney, of Radcliffe Bobbitt Adams Polley PLLC ("Attorney" or "RBAP").

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 5:10 p.m. and declared it open for such business as may regularly come before it.

1. Public Comment.

The President first opened the meeting to public comment. There being no public comments, the President directed the Board to proceed with the agenda.

2. Review Budget for Fiscal Year Ending ("FYE") August 31, 2022 (the "FYE 2022 Budget").

Mr. Haskins then presented and reviewed with the Board the FYE 2022 Budget and responded to questions from the Board. Extensive discussion then ensued regarding various line items contained in such budget, including expenses related to services provided by MOC and repairs related to the District's compliance with the Texas Commission on Environmental Quality's ("TCEQ") Sanitary Sewer Overflow ("SSO") Initiative Program.

Further discussion next ensued regarding the revenue generated from the increase of the District's water and sewer rates. Discussion then ensued regarding the projects that the District

must complete by the TCEQ's deadline of September 1, 2021 as part of the District's participation in the SSO program and the percentage of such projects that have been completed thus far.


Next, discussion ensued regarding the amount of expenses anticipated to be incurred by the District during the FYE August 31, 2022, including the \$125,000 budgeted for the completion of smoke testing of the District's sanitary sewer lines.

Discussion then ensued regarding expenses related to payment of the District's field staff and the amount paid to MOC for services provided to the District, including when such staff and MOC personnel are on-call for the District.

3. Adjournment.

There being no further business to come before the Board, the Board meeting was adjourned at 6:50 p.m.

PASSED, APPROVED and ADOPTED this the 7 day of SEPTEMBER, 2021.


Secretary, Board of Directors

(DISTRICT SEAL)

